

1215 – C72 – IIISC – (R) – N – 18

THIRD SEMESTER B.Com. DEGREE EXAMINATION, NOVEMBER 2018

COMPUTER APPLICATIONS-II

(Revised)

Time: 3 Hours]

[Max. Marks: 80

Answer all questions of different Sections, according to internal choice.

Question No.13 is Compulsory.

Section – A (Marks: 10 × 2 = 20)

1. Answer any **ten** questions from the following. Each carries **two** marks.

- a) Name any two word processors.
- b) What is the function of word wrap?
- c) Define Pagination.
- d) Differentiate between Save and Save As.
- e) What do you mean by Bookmark?
- f) What is Macro?
- g) Give the meaning of Presentation.
- h) What is Slide Transition?
- i) Define Radio button with example.
- j) Who developed HTML? Expand HTML.
- k) What do you mean by Open System?
- l) What is Structured Analysis?

Section – B (Marks: 3 × 5 = 15)

Answer any three of the following.

2. Explain the advantages of MS-Word 2007.
3. Explain the steps to find & replace any text in MS-Word.
4. Discuss the applications of MS-PowerPoint 2007.
5. Explain the "illustrations" group of INSERT tab in MS-Word.

[P.T.O.]

6. Explain any five "table" tags in HTML.
7. Define System. Explain the various activities of System Analyst.

Section - C (Marks: 3 × 15 = 45)

*Answer any **three** questions including Question No.13 which is **Compulsory**.*

8. Explain in detail any three groups in "Page Layout" tab of MS-Word 2007.
 9. Explain the "Font" group & "Clipboard" group in MS-PowerPoint 2007.
 10. Discuss the steps to create Mail Merge in MS-Word 2007 with a neat diagram.
 11. Explain the phases of system development life cycle.
 12. Write an HTML Code to create Online Job Application Form.
 13. Write short notes on any **three** of the following: (3 × 5 = 15)
 - a) Line spacing option in MS-Word
 - b) Header & Footer group in MS-Word
 - c) Different presentation views in MS-PowerPoint 2007
 - d) Structure of HTML Program
 - e) Open and Close System.
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